

PTA Resources

Bylaws - Each unit, council and district PTA has its own bylaws that include due dates and job responsibilities with which each officer should be familiar and which should be used to develop a calendar and organize the year's activities.

Council PTA (if in council) - offer training, local support and assistance, networking, representation

District PTA - offer training, local support and assistance, networking, representation

California State PTA www.capta.org

Toolkit - comprehensive manual in English or Spanish available on CD, on website and in hard copy
Includes: job descriptions, forms and more

The Communicator

Information sheets ready to copy and use, available by subscription and on the California State PTA web site: www.capta.org/sections/communication/communicator.cfm

PTA in California

Official newsletter, published 5 times a year, sent to all presidents, available by subscription

Insurance and Loss Prevention Guide

Advanced Leadership Tools

Brochures

- *Involvement Makes a Difference*
- *Put Yourself in the PTA Picture*
- *Membership Benefits...You, Students, Your School*
- *Outreach - Building Community Unity*
- *Honorary Service Awards*

Pocket Pals

- *Education*
- *Financial*
- *Leadership*
- *Parent Involvement*
- *Membership*

E-newsletters:

- *PTA Connects*
- *SMARTS - Bring Back the Arts*
- *Sacramento Update & Legislative Alerts*

Go to order form in *Toolkit* or <http://www.capta.org/sections/communication/sub-order-forms.cfm> to obtain materials

National PTA www.pta.org

Username and password on the PTA membership card are needed to access some parts of the website.

Summer mailing is sent to PTA presidents:

Official PTA Kit

Quick Reference Guides:

- *President*
- *Membership*
- *Programs*
- *Money Matters*

and other information

Our Children magazine - 6 issues

E-newsletters:

• **Local PTA Leader News**

Sent twice a month, it provides information on PTA programs and resources.

• **The PTA Parent**

Twice a month it provides information on parent involvement, student success, child safety, and health and wellness.

• **PTA Takes Action Update**

Offers news on legislative issues monthly. Subscribers also receive Action Alerts with calls to action.

Other:

The PTA Great Idea Bank
PTA Newsroom
PTA Social Media (Facebook, Twitter)
Just Between Friends www.jbf.com